

Message

From: Price-Fay, Michelle [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=F95F7056EF7E4B13A646560112AA1C4D-MPRICE02]
Sent: 5/2/2018 12:44:11 PM
To: Somers, Kelly [Somers.Kelly@epa.gov]
Subject: FW: Region 3 Summit: Meeting Summary v2
Attachments: R3 Trash Free Waters Summit 032718 - Summary v3.docx

I am cool with this.

Michelle Price-Fay, Associate Director
Office of State and Watershed Partnerships
Water Protection Division (3WP10)
U.S. EPA Region III
1650 Arch Street
Philadelphia, Pa 19103
215-814-3397

From: Adam R. Saslow [mailto:adam@liquidstudios360.com]
Sent: Monday, April 30, 2018 10:19 PM
To: Somers, Kelly <Somers.Kelly@epa.gov>; 'Briana Moseley' <bmosley@kearnswest.com>
Cc: Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>
Subject: RE: Region 3 Summit: Meeting Summary v2

Hello ladies –

Attached please find version 3. I think we've captured all the R3 comments made in the 2nd version as well as those listed here. Again... sorry for the short delay here. We had a rather intense rush of breakout group conference calls late last week and then needed to do some rather significant pivoting over the weekend on our Trash Free Piscataqua process that played out today. All good... they rocketed forward.



Anyhow... I do think we should chat about themes and next steps. Ideally we can pull Briana into the conversation if her schedule permits... but for the most part I am pretty free from Th to the 8th of May.

Let me know what works for y'all...

Adam

From: Somers, Kelly <Somers.Kelly@epa.gov>
Sent: Wednesday, April 25, 2018 10:05 AM
To: Adam Saslow <adam@liquidstudios360.com>; 'Briana Moseley' <bmosley@kearnswest.com>
Cc: Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>
Subject: RE: Region 3 Summit: Meeting Summary v2

All,

Since having a call will seem to slow down the process of revision, can you please draft the following updates to appendix 2 (plus the previous comments I provided earlier this week): remove the numeric column from the table since it provides no value besides ease of sorting and provide an introduction to the appendix in paragraph form that

explains/provide context and describes the table adequately. Where there is a blank for sector, please put in "not provided" or something along those lines so it doesn't look like it was just missed.

Let's try that approach and see if that will suffice. I am available via call today if you'd like to chat about it

-Kelly

Kelly Somers
Physical Scientist
Office of State & Watershed Partnerships
Water Protection Division
EPA Region 3
1650 Arch Street
Philadelphia, PA 19103
215-814-2719

From: Adam R. Saslow [<mailto:adam@liquidstudios360.com>]
Sent: Tuesday, April 24, 2018 11:15 AM
To: Somers, Kelly <Somers.Kelly@epa.gov>; 'Briana Moseley' <bmoseley@kearnswest.com>
Cc: Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>
Subject: RE: Region 3 Summit: Meeting Summary v2

Ugh...

Sorry Kelly. Briana and I are both working with our group in New Hampshire and Maine on Monday and Tuesday. Can't speak for B here, but I have really good open space on We, Th and Fri – just one commitment per day.

A

From: Somers, Kelly <Somers.Kelly@epa.gov>
Sent: Tuesday, April 24, 2018 11:13 AM
To: Briana Moseley <bmoseley@kearnswest.com>; Adam Saslow <adam@liquidstudios360.com>
Cc: Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>
Subject: RE: Region 3 Summit: Meeting Summary v2

It sounds like we are going to have to push this meeting back to next week. Michelle and I are both done our workday by 5 pm on Wed/Thurs and I am off on Friday.

How does Monday April 30th work? Any time availability?

-Kelly

From: Briana Moseley [<mailto:bmoseley@kearnswest.com>]
Sent: Tuesday, April 24, 2018 11:04 AM
To: Adam Saslow <adam@liquidstudios360.com>
Cc: Somers, Kelly <Somers.Kelly@epa.gov>; Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>; Benson, Robert <Benson.Robert@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>
Subject: Re: Region 3 Summit: Meeting Summary v2

I'm available before 10 and after 3 on Friday as well.

Briana

Sent from my iPhone

On Apr 24, 2018, at 10:51 AM, Adam R. Saslow <adam@liquidstudios360.com> wrote:

I'm good before 10 and after 3 on Friday...

A

From: Briana Moseley <bmoseley@kearnswest.com>

Sent: Tuesday, April 24, 2018 10:50 AM

To: adam@liquidstudios360.com

Cc: Somers, Kelly <Somers.Kelly@epa.gov>; Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>; Benson, Robert <Benson.Robert@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>

Subject: Re: Region 3 Summit: Meeting Summary v2

Hi all,

I'm happy to join if needed. I'm available between 5-7pm tomorrow/Wed, and 5-6pm on Thurs. My availability is much better on Friday.

Thanks,

Briana

Sent from my iPhone

On Apr 24, 2018, at 10:29 AM, Adam R. Saslow <adam@liquidstudios360.com> wrote:

No doubt. We've developed a good track record in that very space.



If we are going to step into the "analytical" quadrant, I'd like to bring Briana in. If this is purely a process conversation, I'm equal to the task.

My availability for Wed and Th is:

Wed:

8AM to 1130AM

430PM to 7PM

Th:

2PM to 6PM

Cheers!!

Adam

From: Somers, Kelly <Somers.Kelly@epa.gov>
Sent: Monday, April 23, 2018 2:10 PM
To: Adam Saslow <adam@liquidstudios360.com>; Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>; 'Briana Moseley' <bmoseley@kearnswest.com>
Cc: Benson, Robert <Benson.Robert@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>
Subject: RE: Region 3 Summit: Meeting Summary v2

I think there's a happy middle ground we can come to. Let's chat for 15-20 minutes this week. Do you have any time on Wednesday? I can try and get on Michelle's calendar on Wednesday afternoon if you have are available.

-Kelly

From: Adam R. Saslow [<mailto:adam@liquidstudios360.com>]
Sent: Monday, April 23, 2018 2:06 PM
To: Somers, Kelly <Somers.Kelly@epa.gov>; Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>; 'Briana Moseley' <bmoseley@kearnswest.com>
Cc: Benson, Robert <Benson.Robert@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>
Subject: RE: Region 3 Summit: Meeting Summary v2

Hey Kelly –

Thanks for the “eyes on.”

Easy to fix the few editorial things there. Won't take but a few minutes. ☺

It is generally preferred practice to stay true to the process in documents like these – and not put our imprimatur on written commentary offered by participants. Appendix II was a word for word recap of what was on the backs of the evaluations – such that any participant could find their own unique thoughts. Especially with the written word, we (EPA AND/OR K&W) might otherwise put ourselves in the position to be accused of having our own agenda if we misinterpreted what was documented. It is possible that we captured something incorrectly if we could not read someone's handwriting. Some were a little sketchy (smile). We had 18 comments and all were captured – and associated with a sector if the individual signed the eval. If they did it anonymously... we did not have the information. Ph... one last thing... reference numbers were assigned simply for ease of reference – as you or we analyze the content.

So... that said, in regard to the Appendix, I'd rather report things as they were written.

Now... again our normal practice is to either have a quick call and talk through some common themes... or prepare a “next steps memo” if something like that is preferable. I think I'd rather do that than put anyone's imprimatur in the summary... on next step kinds of themes.

Reactions?

A

From: Somers, Kelly <Somers.Kelly@epa.gov>
Sent: Monday, April 23, 2018 1:46 PM
To: Adam Saslow <adam@liquidstudios360.com>; Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>; 'Briana Moseley' <bmoseley@kearnswest.com>
Cc: Benson, Robert <Benson.Robert@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>
Subject: RE: Region 3 Summit: Meeting Summary v2

Hi Adam and Briana,

Thanks for sending over version 2. You will see comments were added in the document. Please have someone go over the spelling of names and their corresponding agencies again. I found some inconsistencies in the document.

Additionally, we would like to see Appendix 2 worked on a little more. The responses we received from the participants were very robust and diverse and looking at this table, it does not seem to adequately capture that. I'd like to see a bit more information on what the 'heavy hitters' were. Did one thing come up more than others? Were there any trends? Can we parse the information out into sections (requests, comments, struggles, ideas)? I'd like to see some more text at the start of appendix 2 that gives the context on where this data came from. Appendix 2 will be a catalyst for what our next steps will be so it's important that we adequately summarize and capture all of the thoughts of the day.

As for dropbox questions- Adam, I'd like to send everything out in ONE email to participants (including those who didn't make it day of) that would include the link to the presentations and the summary notes.

Feel free to call me if you want to discuss.
-Kelly

From: Adam R. Saslow [<mailto:adam@liquidstudios360.com>]
Sent: Thursday, April 19, 2018 3:08 PM
To: Somers, Kelly <Somers.Kelly@epa.gov>; Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>; Ottinger, Elizabeth <Ottinger.Elizabeth@epa.gov>; Rachko, Samantha <rachko.samantha@epa.gov>
Cc: Benson, Robert <Benson.Robert@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>; 'Briana Moseley' <bmoseley@kearnswest.com>
Subject: RE: Region 3 Summit: Meeting Summary v2

Hola everyone...

Where do we stand on all this?

I'm just waiting on a green light from y'all to push this out – and instructions on accessing the DropBox...



Adam

From: Adam R. Saslow <adam@liquidstudios360.com>
Sent: Friday, April 13, 2018 2:53 PM
To: 'Somers, Kelly' <Somers.Kelly@epa.gov>; 'Price-Fay, Michelle' <Price-Fay.Michelle@epa.gov>; 'Ottinger, Elizabeth' <Ottinger.Elizabeth@epa.gov>; 'Rachko, Samantha' <rachko.samantha@epa.gov>
Cc: 'Benson, Robert' <Benson.Robert@epa.gov>; 'Nandi, Romell' <Nandi.Romell@epa.gov>; 'Briana Moseley' <bmoseley@kearnswest.com>
Subject: Region 3 Summit: Meeting Summary v2

Hey folks –

Okie dokie...

Attached is the second version of the meeting summary – inclusive of (1) the Disclaimer; (2) EPA R3 comments and (3) Appendix 2. I am not yet calling it “Draft Final” and soliciting comments until it goes through one last regional review. Once we integrate their last set of comments, I will label the document “Draft Final” and either EPA or K&W can send it out to participants with instructions on how to make editorial changes. In that note, we can also provide the links to the DropBox – now fully loaded with PDF versions of the presentations.

Beyond that, we still need to compile the Eval Summary.

I’m here if you need me...

Happy weekends...

Adam

From: Somers, Kelly <Somers.Kelly@epa.gov>
Sent: Tuesday, April 10, 2018 12:53 PM
To: Adam Saslow <adam@liquidstudios360.com>; Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>; Ottinger, Elizabeth <Ottinger.Elizabeth@epa.gov>; Rachko, Samantha <rachko.samantha@epa.gov>
Cc: Benson, Robert <Benson.Robert@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>; Briana Moseley <bmoseley@kearnswest.com>
Subject: RE: Region 3 Summit: Meeting Summary v1

Adam,

Attached are EPA’s comments for their first draft of the meeting summary. We would like to add a disclaimer of some type that notes that “this document is a summary of the presentations and discussions of the day. As we did our best to capture the entirety of the dialog and program, some inaccuracies or further clarifications might be needed.....” Do you have any draft language you could work up we could review?

Briana, great job! You did a fantastic job of capturing a lot of dialog and I appreciate the detail and organization you put into this. Thank you!

Adam, can we iron out the details on how this will be sent out? I just want to make sure we are on the same page. I envision that workshop participants (including those who ended up not making day of) will receive the meeting summary, a link to the presentations and the appendix 2 that included some of the requests from the eval forms in one email announcement, correct? We would also like to see Appendix 2 and the Eval Form summary before sending out this to the entire distribution list.

Let me know if that is the plan and if so, do you have a tentative deadline for sending that out?

Thanks!!
-Kelly

From: Adam R. Saslow [<mailto:adam@liquidstudios360.com>]
Sent: Monday, April 09, 2018 12:09 PM
To: Somers, Kelly <Somers.Kelly@epa.gov>; Price-Fay, Michelle <Price-Fay.Michelle@epa.gov>; Ottinger, Elizabeth <Ottinger.Elizabeth@epa.gov>; Rachko, Samantha <rachko.samantha@epa.gov>
Cc: Benson, Robert <Benson.Robert@epa.gov>; Nandi, Romell <Nandi.Romell@epa.gov>; Briana Moseley <bmoseley@kearnswest.com>
Subject: Region 3 Summit: Meeting Summary v1
Importance: High

Hello folks –

Attached please find the first draft of the meeting summary. Kudos to Briana Moseley for doing a super job in distilling presentations, capturing comments and such.

I'd love for EPA to give me one set of comments – perhaps before the weekend – Friday the 13th? That way we can push out a "Draft Final" version to the participants next Monday... give them one week (April 20th) to turn around any comments and then wrap this up as a Final Meeting Summary before the month is out – with distribution to those that were invited but could not attend – and beyond. Edits should be made in Track Changes with Comments in the margins.

Sound about right?

A few other thoughts while I have your attention:

1. Appendix II has not been completed. Recall that I asked people to note "big issues" questions or problems on the back side of the green paper. I will integrate those points when we do the Evaluation Summary this week and simply fold them into the Draft Final version.
2. We do have a picture and will insert it in the next version. It was making the Word file here a bit too "heavy" for the servers.
3. I have reached out to ALL presenters with a "presumptive 'yes'" and asked them to voice any concerns with uploading the presentations to a site accessible to participants. Their deadline for doing so is Wednesday.
4. The Eval Summary is the next thing in the queue.

Anything else?

Adam

Let us not be content to wait and see what will happen... but give us the determination to make the right things happen. ~ Horace Mann

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